



SPA ALUMNI

MEMORANDUM OF ASSOCIATION AND RULES AND REGULATIONS

SPA ALUMNI

(Registered under the Societies Registration Act of 1860)
(Certificate of Registration No.S-23095 of 1992, dated 30th June,1992)

MEMORANDUM OF ASSOCIATION OF 'SPA ALUMNI'

Amended based on approval of the General Body Meeting held on 7th August, 2015, in accordance with Agenda item no. 4.

1. Name

- 1.1 The name of the Association shall be 'SPA Alumni', hereafter referred to as the Association. SPA Alumni shall be an autonomous body of the Alumni of the School of Planning and Architecture, New Delhi.

2. Registered Office

- 2.1 The registered office of the Association shall be in the National Capital Territory of Delhi and at present it is located at:

School of Planning and Architecture,
4, Block-B, Indraprastha Estate,
New Delhi -110002.
Tel : 23317892

The registered office of the Association shall remain in the National Capital Territory of Delhi. Any change in the Registered Office of the Association shall be communicated to the Registrar of Societies, Delhi

3. Aims and Objects

- 3.1 To foster fraternity among the members of the Alumni;
3.2 To promote and encourage academic, professional, and social activities that concern Alumni and the School;
3.3 To maintain a register of all Alumni of the School with their complete bio-data, present occupation, present address and other relevant details;
3.4 To collect and disseminate information and to publish magazines and bulletins and by any other medium that the Executive Committee may approve;
3.5 To organise and establish scholarship funds to help needy and deserving students, and in furtherance of any or all of its objects;
3.6 To institute prizes and awards for outstanding project work, research papers, academic/professional activity, and outstanding social and community service by Alumni and Students;
3.7 To undertake to organise, own, or take on lease or hire temporarily, property necessary or convenient for the furtherance of the objects of the Association;
3.8 To receive, invest and deal with the funds and monies of the Association;
3.9 To realise its objectives, the Alumni shall have representation on the various decision-making bodies of the School and of other institutions relating to the Members of the Alumni.
3.10 To do all such lawful acts and things as are conducive or incidental to the attainment of the above objects and/or beneficial to the interests of the School and its Alumni

4. All the income, earnings, movable and/or immovable properties of the Association shall be solely utilised and applied towards the promotion of its aims and objects only as set forth in this Memorandum of Association and no portion thereof shall be paid or transferred directly or indirectly by way of dividends, bonus, profit or in any manner whatsoever to the present or past members of the Association or to any person claiming through anyone or more of the present or the past

members. No member of the Association shall have any personal claim on any movable or immovable properties of the Association or make any profits, whatsoever, by virtue of this membership

5. Management

The management of the affairs of the Association is entrusted by the Rules and Regulations of the Association to the Executive Committee of the Association. The names, addresses, occupations and designations of the present members of the Executive Committee to whom the management of the Association is entrusted as required under Section 2 of the Societies Registration Act, 1860, as applicable to the National Capital Territory of Delhi are as follows:

S.No.	Full Name	Addresses	Occupation	Designation in the Association
1	Punit Sethi	C-934, Sushant Lok - I, Gurgaon-122009	Architect	Chairman
2	Ashish Gupta	3/19, LGF, Kalkaji Extn., New Delhi-110019	Architect-Urban Designer	Vice-Chairman
3	Anuj Srivastava	L-321, Delta -2, Greater Noida 201308	Architect	Secretary
4	Ameet Babbar	24/37, Rajinder Nagar, New Delhi-110060	Architect-Landscape Architect	Treasurer
5	Kavas Kapadia	C-98, PreetVihar, Delhi - 110092	Architect-Planner	Member
6	Mandeep Singh	B-2/G-1, Dilshad Garden, Delhi-110095	Architect- Urban Designer	Member
7	Ankit Gupta	300/G-21, Sec-7, Rohini, Delhi-110034	Architect	Member
8	Amarjeet Singh	A 3/150, Paschim Vihar, Delhi-110063	Architect	Member
9	Anil Dewan	A-202, Habitat Apts, B-17, Vasundhara Encl., Delhi - 110096	Architect	Member

6. Desirous Persons

We, the undersigned members, are desirous of forming an Association, namely 'SPA Alumni' under the Societies Registration Act, 1860, as applicable to the Union Territory of Delhi in pursuance of this Memorandum of Association:

S.No.	Full Name	Addresses	Occupation	Signatures
1	M.R. Agnihotri	9/26, Kalkaji Extn., New Delhi-19	Architect-Planner	
2	Santosh Auluck	7, Bhagwan Das Road, New Delhi-1	Architect	
3	RasikBahl	D-127, Anand Niketan, New Delhi-21	Architect	
4	Ajay Bhardwaj	48, Sunder Nagar, New Delhi-3	Architect	
5	Malay Chatterjee	E6/14, Vasant Vihar, New Delhi-57	Architect-Planner	
6	Ajoy Choudhary	F-1182, Chittranjan Park, New Delhi-19	Architect	
7	Rajiv Gupta,	39, Bharti Co-op. House Bldg. Society, Vikas Marg, Delhi-92	Architect	
8	Akshay Jain	A-6, Defence Colony, New Delhi-24	Architect	
9	Roopak Kothari	G-65, Connaught Place, New Delhi-1	Architect	
10	Chandra Prakash Kukreja	D-1/B, Green Park, New Delhi-17	Architect-Planner	
11	Vijay Kumar	L-10, Kailash Colony, New Delhi-48	Architect	
12	Anil Laul	D-936A, New Friends Colony, New Delhi-25	Architect	
13	Ranjana Mittal	E14/7, Vasant Vihar, New Delhi-57	Architect	
14	Ravindra Punde	C-21, Gulmohar Park, New Delhi-49	Architect	
15	V.P. Roari	C-89, Greater Kailash-I, New Delhi-48	Architect	
16	N.S. Saini	174, Saini Enclave, Delhi-92	Architect	
17	Ram Sharma	G-104, Saket, New Delhi-17	Architect-Landscape Architect	
18	Kuldip Singh	406, Jangpura Road, New Delhi-14	Architect-Planner	
19	Nalini Thakur	A-37, Lajpat Nagar-II, New Delhi-24	Architect	
20	T.M. Vinod Kumar	C-487, Sheikh Sarai -I, New Delhi-17	Engineer-Planner	

Witness

I hereby witness the signatures of the Management who have signed in my presence at New Delhi.

(Dhiraj Gupta)

PRAKASH K PRAKASH

Chartered Accountants

B-1, Sagar Apartments, 6-Tilak Marg, New Delhi- 110001

RULES AND REGULATIONS OF SPA ALUMNI

1. Name

The name of the Association shall be 'SPA Alumni'.

2. Title

2.1 These rules and regulations shall be called the Rules and Regulations of 'SPA Alumni'.

3 Status of the Association

3.1 'SPA Alumni' will be an association registered under the Societies Registration Act, 1860 (XXI of 1860), as applicable to the National Capital Territory of Delhi.

4. Definitions

In the interpretation of the Rules and Regulations the singular shall include the plural, the masculine gender shall include the feminine gender and vice-versa, any fraction shall be rounded off to the next whole number and in these Rules and Regulations, unless the context otherwise requires,

4.1 'School' means the School of Planning and Architecture, New Delhi and all institutions of which the present School of Planning and Architecture is the successor institution.

4.2 'Association' means 'SPA Alumni'.

4.3 'Alumni' means person who hold degrees or diploma awarded by or through the School.

4.4 'Member' means a person who is an alumnus of the School and has joined the Association fulfilling the provisions under this Memorandum.

4.5 'Rolls' means the official register listing names of the members of the Association.

4.6 Deleted.

4.7 'Executive Committee' means the Executive Committee of SPA Alumni.

4.8 'Director' means the Director of the School of Planning and Architecture, New Delhi

4.9 'Honorary Member' means a person who is not an alumnus but has been conferred membership by the Executive Committee. Honorary members shall not have a right to vote or get elected.

4.10 'Year' means the period commencing on the first day of April and ending on the Thirty First Day of March next following.

4.11 'Annual Subscription Fee' means fee due for particular accounting year as defined in clause 4.10.

5. Membership

5.1 Membership of the Association shall be open to the alumni of the school. They shall be known as Members and shall be on the live rolls of the Association on the payment of the prescribed fees. The General Body of the Association shall be composed of following classes of members:

- a) Founder Members, mean the alumni who took an active interest or part in the establishment of the Association and were enrolled as such before the date of Registration of the Association.
- b) Life members, means Alumni who pay a lump sum fee as prescribed.
- c) Deleted

6. Admission and Qualifications for Membership

- 6.1 Applications for Membership under clause 5.1(b) shall be on the prescribed form along with the prescribed fees as applicable and shall be submitted through the Secretary to the Executive Committee.
- 6.2 All classes of members shall be persons who hold degrees or diplomas awarded by or through the School.

7. Subscription Fees

- 7.1 Fees and Subscription payable by each class of Member living in the Union of India and the SAARC Countries shall be as follows:

<u>Class of Membership</u>	<u>Admission Fee in Rs.</u>	<u>Annual Subscription in Rs.</u>
1) Founder Member	Not applicable	-
2) Life Member	2,500/-	-
3) Deleted		

- 7.2 Person living outside the Union of India and the SAARC Countries shall pay as follows:

<u>Class of Membership</u>	<u>Admission Fee in US Dollars</u>	<u>Annual Subscription in US Dollars</u>
1) Founder Member	Not applicable	-
2) Life Member	USD 500	-
3) Deleted		

- 7.3 The fees may be increased upto 30% once every three years by the Executive Committee. Any increase beyond this shall be referred to the General Body.
- 7.4 Deleted
- 7.5 If a member of the Association changes his/her address, he/she shall notify the new address to the Secretary who shall thereupon enter the new address in the Roll of Members.

8. Resignation and Removal

- 8.1 Deleted.
- 8.2 Deleted.
- 8.3 Should a person who has resigned/removed from the Rolls due to Non Payment, subsequently seek readmission to the membership of the Association, the question of his readmission to such membership will be determined by the Executive Committee in the same manner as the admission of a new member.
- 8.4 A person's name shall be removed from the rolls of members of the Association upon:
- his resignation or death;
 - the declaration of his incompetency, or for any act of omission or commission which, in the opinion of the Executive Committee makes it undesirable for that person to continue as the member of the Association;
 - Deleted.
 - upon a resolution by the Executive Committee that the person is guilty of conduct which is unbecoming of a member of the Association.
- 8.5 It is clarified that a person removed from the rolls as provided herein above shall have a right of appeal to the General body whose decision shall be final. However, reasons for refusal shall be communicated to the concerned person.

9. Rights and Privileges of Membership

- 9.1 All members, including honorary members, are entitled to receive all announcements and the publications connected with the activities of the Association, and may participate in all social functions and other activities of the Association. Honorary members, however, shall not form a part of General Body and hence are not eligible to vote.

10. Structure of the Association

- 10.1 The Association shall consist of the following:
- 1) Patron - The Patron of the Association shall be the Director of the School.
 - 2) General Body - The General Body shall consist of members as defined in Clause 11.1.
 - 3) Executive Committee - The Executive Committee shall consist of seventeen members as defined in Clause 12.1.1.
- 10.2 The Patron in his/her capacity as Director of the School shall provide human and physical resources for the proper functioning of the Association. The Patron may by the way of a written request, explaining the extra ordinary matters, request the Executive Committee to convene a General Body meeting.

11. General Body

- 11.1 The General Body of the Association shall consist of-

- 1) Founder Members
- 2) Life Members
- 3) Deleted.

11.2 Powers, Duties and Functions of the General Body

- 11.2.1 With the exception of Honorary Members, each member of the General Body shall have voting rights;
- 11.2.2 The General Body shall decide matters on a simple majority of members present and voting;
- 11.2.3 The General Body shall elect the fifteen members to the Executive Committee from among its members;
- 11.2.4 The General Body shall have the power to make, amend, repeal, modify, alter, substitute or abrogate the rules and regulations or the Memorandum of Association by a three-fourth majority of the members who vote either in person or through post; and
- 11.2.5 The General Body shall meet as prescribed and the meetings shall be referred to as the 'Annual General Body Meeting' and shall consider the following;
- i) Receiving details of the previous year's accounts and activities;
 - ii) Elections, if any;
 - iii) Appointment of auditors;
 - iv) Appointment of at least two Electoral Officers who shall conduct elections and shall not be eligible to contest elections; and
 - v) Any other matter with the permission of the Chair .

11.3 Quorum, Notice of Meetings and Periodicity of Meetings

- 11.3.1 The quorum for holding a General Body Meeting shall be one-third of the membership of the association.
- 11.3.2 The quorum for a General Body meeting on extra-ordinary matters shall be one-third of the membership of the Association.
- 11.3.3 No quorum shall be required for a reconvened General Body Meeting after it is adjourned due to lack of quorum.

- 11.3.4 The Secretary shall notify members by posting notice at least four weeks prior to the meeting date; and
- 11.3.5 The Annual General Body meeting shall be called at least once a year with a maximum lapse of fourteen months between two consecutive meetings.

12. Executive Committee

12.1 Composition, Election and Terms of Office

- 12.1.1 The Executive Committee shall consist of Seventeen members and include the past Chairman and past Secretary who shall be ex-officio members. The General Body shall elect fifteen members to the Executive Committee.
- 12.1.2 The two members representing the outgoing Executive Committee shall normally be the outgoing Chairman and the outgoing Secretary. In the event of - (i) the non-availability of the outgoing Chairman and/or the outgoing Secretary, the Executive Committee shall nominate substitute(s) from among the members of the previous Executive Committee; (ii) the entire outgoing Executive Committee being unable to take up a second term then these seats shall be filled by the persons elected from the General Body.
- 12.1.3 The composition of Executive Committee shall be:
- (i) Chairman;
 - (ii) Vice Chairman;
 - (iii) Secretary & Joint Secretary
 - (iv) Treasurer;
 - (v) Members (10 nos.)
 - (a) Six Under-Graduate Alumni including One graduate from B. Plan. and Five graduates from B. Arch.;
 - (b) Four Post-Graduate Alumni including Two Post-Graduates from M. Arch. and Two Post-Graduates from M. Plan.
 - (vii) Two Ex-Officio Members.
- 12.1.4 Notwithstanding any other rule the General Body may increase the strength of the Executive Committee by three persons at a time and such increase made shall be subject to the Executive Committee having a maximum strength of seventeen members.
- 12.1.5 The first elections to the Executive Committee shall be from the General Body present at the venue of the meeting. The mandatory first elections for the Executive Committee shall be on the floor of the General Body Meeting and shall be held not later than October 31,1992. The subsequent elections shall be Secret Postal Ballot for all members.
- 12.1.6 The Electoral Officers shall issue a notice for nominations along with the prescribed form and shall post them to all members nine weeks before the Annual General Body meeting. They should be returned by the members to the Central Office six weeks before the annual General Body Meeting and the nomination shall be closed on that date.
- 12.1.7 Withdrawals shall be accepted to the Central Office six weeks before the annual General Body Meeting and nomination shall be closed on that date.
- 12.1.8 Secret Ballots shall be returned to the Electoral Officers latest by 2.00pm on the day of Annual General Body Meeting.
- 12.1.9 The Electoral Officer shall organise the counting of votes and shall declare the results before the adjournment of the General Body.
- 12.1.10 No person holding a term of office to the Executive Committee shall be allowed a third consecutive term except as a representative member from the outgoing Executive Committee. Such person shall be debarred from being elected to a fourth term to the Executive Committee and shall be eligible for election after a gap of one term during which they will not be members of the Executive Committee.

- 12.1.11 Elections shall be by simple majority vote.
- 12.1.12 One of the two representatives of the outgoing Executive Committee preferably the outgoing Chairman, shall chair the first meeting of the newly elected Executive Committee. He/she shall conduct the Elections to the post of Chairman, Vice Chairman, Secretary, Joint Secretary and Treasurer, from among the fifteen members elected from the General Body.
- 12.1.13 Any vacancy amongst the member of the Executive Committee arising from death, resignation or otherwise, may be filled by nomination by the General Body at its subsequent meeting.
- 12.1.14 Notwithstanding the previous clauses, if any vacancy arises in the office of the Chairman/Vice-Chairman/Secretary/Joint Secretary/Treasurer, the Executive Committee shall elect a new office bearer from amongst its own members, who shall hold office till the next General Body Meeting.
- 12.1.15 The Executive Committee may terminate with prior intimation in writing, the membership of any of its members, elected or nominated in case he/she fails to attend three consecutive meetings of the said committee; the Executive Committee shall in such a case co-opt another member of the General Body to fill the vacancy for the residue of the term or until elections are held, whichever is earlier.
- 12.1.16 The term of the office bearers will be three years from joining the post after elections.
- 12.1.17 The term of office for the Fifteen elected members to the Executive Committee shall be three years; and
- 12.1.18 Deleted.

12.2 Powers, Duties and Functions of the Committee

- 12.2.1 Subject to the broad control and guidance of the General Body, whose decision shall be final, the Executive Committee shall perform all such acts and duties as may be delegated or assigned to it by the General Body from time to time and shall be responsible for the implementation of the aims and objects of the Association.
- 12.2.2 The Executive Committee shall be the Executive Authority of the Association and shall give effect to the plans and programmes of the General Body and shall have the authority to carry them out.
- 12.2.3 Subject to the limits prescribed and the guidelines laid down by the General Body in this respect, the Committee shall have the powers to incur expenses from time to time, as it considers necessary, for the implementation of projects and programmes approved by the General Body. The sources of income shall be from subscription and donations to the Association.
- 12.2.4 The property, immovable and movable belongings to the Association shall be vested with the Executive Committee

13. Powers and Duties of the Office Bearers

- 13.1 The two members representing the previous Executive Committee shall (i) Be instrumental in the transfer of duties from the outgoing Executive Committee to the incoming Executive Committee; (ii) Acquaint the new members with all matters dealing with the functioning of the Executive Committee; and (iii) Carry out any duties that are assigned to them by Executive Committee.

13.2 Chairman

- 13.2.1 The Chairman shall chair both the General Body and the Executive Committee meetings;
- 13.2.2 In the absence of the Chairman, the Vice-Chairman shall chair such meetings; and
- 13.2.3 The Chairman shall, in consultation with the Executive Committee, represent the Alumni in all matters except where stated otherwise, and shall report back to the Executive Committee on all such matters;
- 13.2.4 If, in the opinion of the Chairman, any emergency has arisen which requires that action be taken by the Executive Committee, he shall inform all the members of the date and time of the Emergency Meeting. Decision regarding the emergency shall be taken by the Chairman in consultation with a

minimum of three other members present at the meeting. The Chairman shall report such decision and action taken for the confirmation at the next meeting of the Executive Committee.

13.3 Vice-Chairman

13.3.1 The Vice-Chairman may be requested in writing by the Chairman to act on his/her behalf in any matter that the Chairman may deem fit, and shall exercise such powers and functions as may be delegated by the Executive Committee.

13.4 Secretary

13.4.1 To keep the Minutes of all meetings of the General Body and the Executive Committee;

13.4.2 To carry out the directions of the General Body and the Executive Committee;

13.4.3 To conduct all correspondence on behalf of the Association;

13.4.4 To give notice of all meetings of General Body and Executive Committee;

13.4.5 To exercise administrative control over the Central Office of the Association;

13.4.6 To keep such registers of members and of the property of the Society as necessary;

13.4.7 To operate the Association's funds together with the Treasurer

13.4.8 To seek the advice of the Chairman in case clarification of any kind is required; and

13.4.9 To be the chief co-ordinator for implementation of all directives of the General Body and the Executive Committee.

13.5 Treasurer

13.5.1 To collect all subscriptions, donation, grants and other payments due or payable to the Association and to make all disbursements within the limits sanctioned by the General Body.

13.5.2 To keep the books of accounts of the Association and report on these periodically to the Executive Committee;

13.5.3 To liaise with bankers and the auditors of the Association;

13.5.4 To assist the Chairman in ensuring that budgetary grants are correctly utilised;

13.5.5 To cause all sanctioned payments to be made;

13.5.6 To operate the funds of Association with any one of three: Chairman, Vice-Chairman, or Secretary

13.5.7 To present the previous years audited accounts to the Executive Committee and the General Body; and

13.5.8 To perform all such other duties and functions relating to finances and accounts as may be directed or approved of by the Committee. The Treasurer will be provided administrative assistance, etc. by the Central Office of the Association.

13.6 Joint Secretary

13.6.1 To assist the secretary in discharge of his/her duties.

13.6.2 In the absence of the Secretary, act on his/her behalf in any matter that the Secretary may deem fit, and shall exercise such powers and functions as may be delegated by the Executive Committee.

14. Working of the Executive Committee

14.1 Place of Meeting: Meetings of the Committee shall ordinarily be held at the office of the Association or at such other place designated in the notice of the meeting with the approval of the Chairman.

14.2 Schedule of Meetings: The Committee shall meet at least once every two months and as often as may be necessary to transact its business.

14.3 Notice of Meetings: Meetings of the Committee shall be convened by the Secretary who shall give at least two weeks' notice.

- 14.4 Quorum: The quorum for the meetings of the Committee shall be nine or half its membership strength whichever is larger. No quorum shall be required for a reconvened Executive Committee Meeting after it is adjourned due to lack of quorum.
- 14.5 Vote: The Executive Committee shall manage the affairs of the Association by simple majority vote in Committee meetings provided that in case of equality of votes, the Chairman shall have the casting vote.
- 14.6 Minutes: Minutes of the meetings of the Committee shall be entered in the same minute book used for recording minutes of meetings of the General body. The minutes shall be signed by the Secretary and the Chairman after they are duly confirmed at the following meeting and shall be conclusive evidence of the statements recorded therein.
- 14.7 Subject to the Rules the Committee shall regulate the conduct of its meeting as it deems fit.
- 15. Sub-Committees** - The Executive Committee shall have the right to co-opt members from the General Body to Sub-committees for the execution of specific assignment as required. Each sub-committee shall have a member of the Executive Committee on it.
- 15.1 The Convenors of sub-committees shall co-ordinate and delegate work to the co-opted members so as to ensure proper functioning.
- 15.2 The Convenors shall take directions from and shall report their actions to the Executive Committee on all matters, and shall submit full financial accounts of the sub-committee to the Treasurer whenever requested to do so.
- 16. Sources of Income and Utilisation of Funds**
- 16.1 The Association may receive funds, donation and financial assistance from only non-political sources for the furtherance of its objects .
- 16.2 The Association shall have its own Fund and all the receipts of the Association through grants, donations, subscriptions, fees as well as income from specified investments, publications and other sources shall be credited to the Fund and all payments by the Association shall be made there from. All the income of the Association shall be utilised for the furtherance of its objects.
- 16.3 All monies received on behalf of the Association shall be placed in the name of 'SPA Alumni' in an account to be maintained in the bank approved by the Executive Committee. Cheques will be signed by the Treasurer and any one of the Chairman, Vice-Chairman and Secretary.
- 16.4 All expenditure paid out from the Fund shall be incurred solely for the promotion of the aims and objects for which the Association has been formed and in the manner approved by the General Body. No portion of the Fund shall be transferred directly or indirectly by way of dividend, bonus or otherwise, to the member of the Association. Provided that nothing herein contained shall prevent the payment in good faith or remuneration to any employee of the Association or to any member, or other person, for any services actually rendered to the Association, or by way of reimbursement for authorised expenses incurred on behalf of the Association.
- 16.5 The Executive Committee shall determine the expenditure which is necessary to carry on the affairs of the Association and is authorised to incur such expenditure. Within 30 days of Annual General Body Meeting a meeting of Executive Committee will be held to determine a budget for the major activities for the coming year. Once the budget is approved, the Chairman will be responsible for the proper utilisation of the funds. The Treasurer shall cause the payment to be made. All investments will be ratified by the General Body at its next meeting.
- 17. Financial Year and Audit of Accounts**
- 17.1 The Association shall have a financial year beginning April 1st and ending on March 31st of the following year.
- 17.2 The Executive Committee shall direct the accounts to be audited at least once a year by the Auditor who shall be qualified Chartered Accountant and shall be appointed by the General Body at the

annual General Body Meeting. The Treasurer shall maintain the account books in an efficient manner and at the end of each financial year shall draw up a complete statement of accounts which, after audit, shall be placed before the committee and subsequently before the General Body for approval.

18. Filing of Annual List (Section 4 of the Act)

18.1 Once in every year, a list of the Office-bearers and members of the Executive Committee shall be filed with the Registrar of the Societies, Delhi, as required under section 4 of the Societies Registration Act.

19. Legal Proceedings

19.1 The Association may sue or be sued in the name of the Chairman according to provisions laid down under Section 6 of the Societies Registration Act, 1860, as applicable to the National Capital Territory of Delhi.

20. Amendments

20.1 Clauses 1 and 3.1 of the Memorandum of Association cannot be amended. Any amendments to any part of the Rules and Regulations which violates in principle the above mentioned clauses shall stand null and void, except for changes in the nomenclature affected by change of name/status of the School.

20.2 Any amendment to the Memorandum of Association or Rules and Regulations will be carried out in accordance with procedures laid down under sections 12 and 12A of the Societies Registration Act, 1860.

20.3 Members of the General Body shall have the right to propose amendments to this Memorandum and any bye-law stipulated by the Executive Committee at General Body Meetings. The change shall be incorporated on the approval by three-fifth majority of members who vote either in person or through the post. The quorum shall be one-fifth of the membership.

20.4 Notice of intention to propose amendments and the proposed amendments themselves must be given in writing to the Secretary at least eight weeks in advance of the General Body Meetings. The Secretary in turn shall inform all members of the proposed amendments by posting notice of these to members at least four weeks in advance of the vote.

21. Extra-Ordinary Matters

21.1 Extra-ordinary matters are those:

a) Brought up by any member of the General Body in writing counter-signed by at least one-tenth of the members of the Association.

b) Matters that two-third of the office bearers of the Executive Committee think fit.

c) Deemed to be so by the Patron

22. Proceedings not Invalidated by Vacancies

22.1 No Act or Proceeding of the Association or any organ thereof shall be invalid or questioned by the reason of the existence of any vacancy or vacancies among its members or any defect in the constitution thereof or of any defect in the appointment or nomination of any member.

23. Dissolution Under Sections 13 and 14 of the Act

23.1 The Association shall not be wound up or dissolved except by a resolution to wind up or dissolve the Association passed by a majority of not less than three-fifth of all members, at an extra-ordinary General Body Meeting of which notice shall be given to every member thirty clear days before the date of Meeting Setting out full particulars of the resolution proposed and the reason thereof.

23.2 If upon winding up or dissolution of the Association there remains after the satisfaction of all its debts and liabilities any money or property, whatsoever, the same shall not be given or paid to or distributed among the members of the Association but shall be handed over to an Association/Society having similar objects. The modalities and condition of such transfer shall be determined by the votes of not less than three-fifths of the members present personally or by postal ballot at the time of dissolution or in default thereof, according to the decision of a competent court.

24. Applicability of Indian Societies Registration Act

24.1 All the provision of the Societies Registration Act, 1860 (XXII of 1860) as applicable to the National Capital Territory of Delhi will apply to the Association.

25. Essential Certificate

25.1 Certified that this is the correct copy of the Rules and Regulation of the Association.

(Punit Sethi)
Chairman
C-934, Sushant lok-I,
Gurgaon.

(Anuj Srivastava)
Secretary
L-321, Delta - II
Greater Noida.

(Ameet Babbar)
Treasurer
24/37, Rajinder Nagar,
New Delhi.

I hereby witness and certify the signatures of the Office bearers who have signed in my presence at New Delhi.

(Dhiraj Gupta)
PRAKASH K PRAKASH
Chartered Accountants
B-1, Sagar Apartments, 6-Tilak Marg, New Delhi- 110001